

## COVID RESPONSE TEAM'S PROPOSED REOPENING MODEL

MAY 2020

1. The Leaside United Church COVID Response Team will continue to adjust our reopening model to accommodate Ontario government and Public Health regulations and guidelines, e.g. maintaining social distancing, maximum number of participants in a gathering, etc. Note, suspension and resumption of ongoing renovations are provincially government directed and managed by Larkin Architects and Kembic Construction Inc.
2. Plan for time-range when staff can be back on-site, e.g. not before June 2020. Staff to continue to work from home until further notice, exception caretaker who routinely checks premises for insurance purposes.
3. Plan for time-range when church services can begin on-site, e.g. not before September 2020.
4. Identify staffing resources and purchase of products required to safely reopen the building, e.g. caretaking staff, cleaning products, hand sanitizers, masks, gloves, etc.
5. Ask contractor to provide an estimated timeline for starting Phase 3 as staff will need to pack-up their offices and move to the Fellowship Room. A maximum of two individuals plus caretaking staff on premises at a time.
6. Schedule a deep clean of church, e.g. shampoo carpets, sanitize pews, bathrooms, doorknobs, light switches, and microphones prior to designated areas opening.
7. Identify programs/renters' participation numbers so when government regulation criteria can be met programs may resume.
8. Communicate the reopening of the church building to the community.
9. Offer online and on-site services to provide for social distancing.
10. Train staff and volunteers as to Health and Safety requirements, noting the children's areas will need special attention and must be cleaned after each use.
11. Identify adjustment to seating, consider maximum number of people. Individuals from the same household can sit together, space out others.
12. Due to social-distancing (6-foot perimeter, beside, in front and behind) the number of usable pews will be greatly reduced. Consider pre-registration for weekly church service to ensure adequate seating.
13. Enlist inside and outside greeters. Instruct them on how to greet post-quarantine. Provide signage warning individuals to not enter the church if experiencing respiratory symptoms.
14. Consider having a screener (wearing Personal Protective Equipment) at the entrance of the church to perform and document touchless temperature checks on staff, volunteers, leaders, Sunday School participants and/or other individuals interacting with congregation while maintaining the privacy of the individual.
15. Post Health and Safety signs throughout the building indicating NOT to shake hands or hug and required use of sanitizers, masks and gloves.
16. Have church members enter the building and go directly to sanctuary to be seated. Keep coats with person.
17. Post signs regarding adequate and necessary handwashing guidelines in washrooms.
18. Remove bibles and hymnbooks from pews.
19. Do not provide service programs, use overhead projection.
20. Do not provide coffee time.